




**2019 FOOD VENDOR - APPLICATION FORM**

<b>Company:</b>
<b>Contact Person:</b>
<b>Mailing Address:</b>
<b>City:</b> _____ <b>Postal Code:</b> _____
<b>Phone:</b> _____ <b>Cell:</b> _____
<b>Email:</b>
<b>Website:</b>
<b>Culture you are representing:</b>
 <p><b><u>PLEASE NOTE THAT IN ORDER TO RESERVE YOUR SPOT AND SECURE YOUR PARTICIPATION, THE FULL PAYMENT AND APPLICATION MUST BE IN THE OFFICE NO LATER THAN DECEMBER 9<sup>th</sup>, 2018.</u></b></p> <p><input type="checkbox"/> 10'x10' space including 2 tables, 2 chairs &amp; electricity - <b>\$50 (Application Fee) + \$550= \$600</b></p> <p><input type="checkbox"/> Stand-alone truck spot (please indicate size _____) - <b>\$700</b></p> <p><input type="checkbox"/> Non-refundable application fee - <b>\$50</b> (Due with this application)</p> <p><input type="checkbox"/> Non-Cancellation/Refund Policy/No Shows: A 75% refund will be given with a writing request received by May 5<sup>th</sup>, 2019, if the space can be filled from an approved waiting list.</p> <p><b>*Proof of insurance due with the application or by May 5<sup>th</sup>, 2019 to ensure your spot.</b></p> <p><b><u>NO refunds will be given for any request received after May 5<sup>th</sup>, 2019.</u></b></p>

I, the undersigned adult, agree to hold the GDMF and its board members and staff, while acting within the scope of their duties, harmless from all causes of actions, demands and claims, including the cost of their defense, arising in favor of myself, participant or third party on account of personal injuries, death or damages to property arising out of activities at the premises and in any way connected with activities of myself or my participating in the GDMF Festival, except for those acts or commissions which are the sole negligence of the GDMF.

I certify that I have personally read and understand this waiver and release. I also certify that I have received a copy of and agree to abide by the GDMF Rules and Regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I acknowledge that any pictures taken during the Festival Weekend will be used for marketing purposes for the Multicultural Festival.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**GUELPH AND DISTRICT MULTICULTURAL FESTIVAL INC.**  
ONE WORLD - LIVING TOGETHER  
JUNE 7-9, 2019

**MENU INFORMATION**

Company: \_\_\_\_\_

Please list all the items on your menu:

Product Name	Description	Price



# GUELPH AND DISTRICT MULTICULTURAL FESTIVAL INC.

ONE WORLD - LIVING TOGETHER

JUNE 7-9, 2019

## Please tell us about any of your Green Production Practices.

For example: The festival has a No Styrofoam policy. Other examples may be special recycling practices, free-trade products, local produce and products, organic products, or others you incorporate into your business

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## Please list all the cooking appliances you will be using at the festival (i.e. microwave, hot plates, BBQ, etc.)

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- Photos of your booth or products are appreciated.
- We strive to avoid over saturation. However, we do not grant exclusive rights for any product.
- Only approved items may be sold.
- We want a variety of ethnic foods available to suit different palettes and to promote multiculturalism through food.
- You are not guaranteed a space, just because you have been there in previous years.
- You are expected to leave the Park in the same clean condition as you found it at the beginning of the Festival. There will be an extra \$50.00 charge for the cleanup if you do not follow this rule.

### Office Use Only:

Vendor Application Fee Received  
 Copy of Liability Insurance  
 Copy of designated Cooking Facility

Copy of Food Handler's Certificate  
 Payment in Full



## **RULES and REGULATIONS**

**Application Deadline:** All vendors must have their application in **before December 9<sup>th</sup>, 2018**.

### **Booth Size and Assignment:**

Available booth sizes are 10'x10' Spaces are measured in depth by width (frontage selling space). Spaces will be pre-assigned. We will do our best to accommodate special requests.

### **Hours of Operation:**

5:00pm to 11:00pm on Friday, June 7

11:00am to 11:00pm on Saturday, June 8

11:00am to 6:00pm on Sunday, June 9

### **Parking:**

Do NOT drive your vehicle on the grass or you will be charged from the city. All vehicles must be outside of the park by 10:30am.

### **Set Up:**

You may arrive as early as noon on Friday, June 7. Your booth must be ready for inspection by the PHU and operational as of 4:30pm on Friday.

Booths must be staffed always and remain open for business until 6:00pm Sunday, the last day of the Festival.

### **Displays and Clean Up:**

Displays must be kept tidy and be contained within your space. Recycling bags are kept outside the tent for your use. Vendors are responsible for cleanup of their space as well as any materials originating from the space. Otherwise a \$50.00 fee will be charge to the Vendor.

### **Policies:**

No bottled water to be sold by the food vendors and no Styrofoam dishes allowed in the food tent.

### **Utilities:**

Electricity is available for **two 110V outlets for each vendor**. Please plan accordingly. You must bring grounded extension cords, as none are provided.

### **Liability Insurance:**

Food vendors must include proof of liability insurance listing the GDMF as additionally insured at a minimum of \$1,000,000.

If you require insurance, please contact Denis Le Courtois at Sutherland Insurance

email: [dlecourtois@sutherlandinsurance.com](mailto:dlecourtois@sutherlandinsurance.com) or phone: 519 716 7201.

### **Security and Loss:**

Although overnight Security is provided, GDMF is not responsible for any lost, stolen or damaged items.

### **Respect:**

This festival is a community event that promotes Multiculturalism. It is expected that vendors show respect to each other, to GDMF organizers, Volunteers as well as to patrons. If a problem arises, please contact the Food Vendor Coordinator or the Security on-site, as appropriate.



## **RULES and REGULATIONS – Page 2**

### **General Rules:**

- Vendors are responsible for their own setup.
- GDMF reserves the right to close any vendors deemed inappropriate or in violation of the Rules and Regulations.
- All Food Vendors are required to follow the Fire Safety and Public Health rules and regulations, to guarantee an optimum performance during the Festival.
- GDMF cannot guarantee attendance or sales.
- GDMF is not responsible for and does not provide refunds due to weather conditions or manmade or natural disasters.
- The fee schedule is outlined in your Food Vendor Invitation letter.
- Proof of Insurance is required for food vendors.
- Booth must be staffed always during the Festival hours.
- Vendor spaces within the tent will be pre-assigned.
- GDMF Vendor Committee will attempt to satisfy but is unable to guarantee location requests.
- Vendors are required to provide their own heavy-duty electrical cords.
- Vendors shall not substitute items or services provided for sale without the express consent of the GDMF Food Vendor Committee.
- Vendors shall not sub-let their assigned spaces.
- GDMF is not able to offer refunds.
- If your website is provided, it will be placed on the GDMF website as a link.



**Guelph & District Multicultural Festival (GDMF):**

**Mission Statement:**

"The mission of Guelph & District Multicultural Festival (GDMF) is to produce for the people of Guelph & District and visitors to our City, a world-class, multi-cultural festival that will offer the viewing public an affordable and accessible multi-faceted cultural experience. It is the intention of GDMF to use this platform to generate cultural awareness of and significant funding for local community groups as well as foster economic development in Guelph and beyond."

**Disclaimer:**

Only groups that build bridges between cultures by celebrating a particular culture or cultures or promote economic advancements will be accepted to participate in the Guelph & District Multicultural Festival.

**Eligibility Criteria:**

- 1) Applicants are prohibited from displaying, speaking, handing out or promoting any forms of content that are offensive.
- 2) Applicants promoting any political parties, affiliated groups and their policies will not be allowed to participate.
- 3) Applicants promoting religious content of any kind including but not limited to advocacy, conversion or expanding membership will not be allowed to participate.
- 4) Applicants are not allowed to discuss, display or promote content that discriminates based on gender, race, religion, caste, creed, origin disability, handicap, age, sexual orientation or any other basis prohibited by law and as deemed by the GDMF.
- 5) The Guelph & District Multicultural Festival has the sole discretion, at any time and at any stage to refuse participation of any group that does not adhere to the stipulations set out in the terms and conditions of the eligibility criteria in order to maintain the vision and mission values of the Festival.

**\*\* I acknowledge that I have carefully read and understood the eligibility criteria.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*\* I acknowledge that any pictures taken during the Festival Weekend will be used for marketing purposes for the Multicultural Festival.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_